



**FIRST NATIONS OF QUEBEC
AND LABRADOR HEALTH
AND SOCIAL SERVICES
COMMISSION**

The FNQLHSSC is a non-profit organization that is responsible for supporting the efforts of the First Nations in Quebec and Labrador in order to, among other things, plan and deliver culturally appropriate and preventive health and social services programs.

JOB OFFER

Social Crisis and Family Violence Advisor

One-year contract with a possibility for renewal (35 hours per week)

Summary of responsibilities

In keeping with the mission, directions, values and general policies of the FNQLHSSC, the incumbent must:

- Support communities in their requests regarding social crises.
- Provide support to communities in the development of their suicide prevention and postvention action plans and in the development of crisis protocols.
- Act as a liaison between provincial and federal partners and First Nations organizations according to their areas of expertise.

Main responsibilities

- Act as a resource person in their field by making their expertise available to the First Nations communities and organizations.
- Develop and distribute effective information and awareness tools in order to increase the autonomy of communities and see to their production and distribution.
- Coordinate the social crisis table when requested by the communities.
- In collaboration with their manager, identify activities that are likely to increase autonomy and improve the living conditions of communities and organizations in terms of wellness and addiction prevention.
- Participate in meetings, committees and round tables with various partners relating to their fields of activity.
- Identify potential collaborative linkages between different stakeholders and organize networking meetings.
- Promote activities, programs, projects and initiatives so as to mobilize community stakeholders.
- Propose watch activities for the prevention of suicide, violence, sexual assault and social crises in order to make recommendations.
- Support the development of the skills of local stakeholders by developing or adapting training material and offering training sessions.
- Organize and facilitate information, training and awareness sessions in their field.
- Contribute to the achievement of sector objectives and promote the maintenance of a work atmosphere based on mutual aid, respect and collaboration (compliance with procedures, values, information management guidelines, etc.).
- Support the organization's mission by making use of their expertise in carrying out projects (one-off or special), events and activities for the FNQLHSSC as well as partners and external committees.

Employment prerequisites and conditions

- Bachelor's degree in social work, psychoeducation, psychology or criminology
- Three to five years of experience in suicide prevention and/or crisis intervention
- Knowledge and understanding of First Nations cultures
- Knowledge of Microsoft 365
- Written and spoken French and English at an advanced level
- A valid driver's license

Desired skills and attitudes

- Good analytical, summary and writing skills
- Good communicator who is comfortable with group facilitation
- Ability to take a professional position and give opinions and advice based on their areas of expertise
- Demonstrate good planning and project management skills
- Good ability to set and manage priorities
- Demonstrate a good ability to influence and regroup around ideas and projects
- Be flexible and demonstrate good adaptability

Salary

The gross annual salary is situated between \$53,726.00 and \$62,244.00 and varies according to the candidate's experience. Please note that in order to be eligible for this starting salary, the retained candidate must meet the requirements in terms of minimum experience and academic training or possess the equivalencies when the position so allows.

Start date

As soon as possible.

Interested persons should send their curriculum vitae and a cover letter (mandatory) no later than **October 29, 2020**, to:

Ms. Laurie Villeneuve, Human Resources Advisor
First Nations of Quebec and Labrador Health and Social Services Commission
250 Place Chef-Michel-Laveau, Suite 102
Wendake, Quebec G0A 4V0
Fax: 418-842-7045
Email: rh@csspnl.com

Only selected candidates will be contacted.
Priority will be given to First Nations and Inuit.

